



FUNCTION PLANNER



Stunning views of the idyllic Murray River
for your special event

Information

The **Mildura Bowls Club** is the oldest lawn bowls club in the Sunraysia region.

Located in scenic parklands off Cureton Avenue, this idyllic venue overlooks the majestic Murray River. Offering a unique and central location with a variety of function areas to suit all occasions, the Mildura Bowls Club is the perfect venue for your next function or corporate event.

Mildura Bowls Club offers full bar facilities with friendly volunteer staff who can help put together a package to suit your requirements and budget.

Visitors can access off street parking.

Mildura Bowls Club is located 5 minutes from the Mildura CBD.

Perfect venue for:

- ❖ Bowling Functions
- ❖ All Special Events
 - Weddings
 - Birthdays
 - Engagements
 - Anniversaries
- ❖ Corporate Functions & Conferences
- ❖ Social Groups
- ❖ Christmas Parties
- ❖ Wakes

for all enquiries please contact:

Function Manager

Jon Underwood

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Function Areas

Main Room (Carbis Room)

The Carbis Room offers a great range of dining options to suit all tastes. Perfect for both small and large groups. Incorporating views of the bowling greens.

You can book the entire room, or you can combine and share with other groups if your group is under 20 people (dependent on other bookings).

Capacity:

- ❖ Sit Down: 80
- ❖ Cocktail: 120

Outdoor Deck (BBQ)

The Outdoor Deck can be booked for private groups requiring a casual setting. Perfect for casual gatherings, boasting views of the majestic Murray River. Use of a double burner gas barbecue.

- ❖ Seating 30.

Upstairs.

The upstairs alfresco area overlooks the bowling greens providing panoramic views across Rio Vista Park and Lock 11.

Capacity:

- ❖ 40 people.

Function Facilities

The following equipment is free of charge:

- ❖ TV
- ❖ DVD/CD player
- ❖ In-house PA system

All other equipment can be hired.

Conferences & Seminars

Looking for somewhere different for your next corporate function or conference. Have you considered the Mildura Bowls Club?

The venue is ideal for

- ❖ Conferences
- ❖ Seminars
- ❖ Business Meetings
- ❖ Client Functions
- ❖ Product Launches
- ❖ Team Building days and anything else your business may be looking for.

Mildura Bowls Club is located only 5 minutes from the Mildura CBD.

We offer off-street parking, full bar and kitchen facilities.

Groups can choose to combine lawn bowls with their function or solely use the clubhouse.

Seating Styles

- ❖ Boardroom
- ❖ Classroom
- ❖ Theatre
- ❖ Banquet

Conference Packages

Please contact the club to discuss your requirements.

Catering, room hire, and bowling (if required) can be arranged for you.

Optional Extras for all Functions

please note – functions, as determined by the Club, may require hire of security personnel.

It is the financial responsibility of the organizer to pay for security personnel.

Mildura Bowls Club being responsible for the hire of such personnel.

MBC requires 1 security guard for every 50 - 120 guests.

MILDURA BOWLS CLUB:

Function Guidelines, Rules & Regulations

BOOKING NAME:..... CONTACT PERSON:.....

DATE OF FUNCTION:.....

Thank you for selecting the Mildura Bowls Club as the venue for your upcoming social or corporate function. The Club is a family friendly environment and is a place to enjoy with family, friends, or work colleagues. When holding a function at the Mildura Bowls Club it is important to adhere to the following rules and regulations.

- The Mildura Bowls Club is a Fully Licensed Venue; and always complies with the Responsible Service of Alcohol. All Local, State and Federal Laws, regarding liquor licensing will always be strictly adhered to.
- Confirmation of your booking must be made within 1 week of your reservation being made. A deposit of \$200.00 must accompany your confirmation.
- In the event of a cancellation less than 14 days prior to the function, your deposit will not be refunded.
- Final numbers must be confirmed with the Mildura Bowls Club, 7 working days prior to your function. This is the minimum number for which your group will be charged. The Mildura Bowls Club will not be held responsible if any specific dietary notification is not made and ill effects are the results of food consumption at Mildura Bowls Club.
- All accounts, including catering, must be settled prior to, or on the day of your function.
- In the event of cancellation 48 hours prior to the arranged function, full payment is required.
- Any catering charges must be paid in full prior to the commencement of the event, or at the sole discretion of management in specific circumstances.
- The Mildura Bowls Club accepts Cash. We do not accept personal cheques. Direct Debit payment can be arranged.
- General cleaning costs are included in the cost of the function. A cleaning fee will be imposed if the cleaning costs after a function are excessive.
- The function organiser assumes financial responsibility for all damages caused by them or their guests and prosecution for damages will be exhausted to the full extent of the law.
- Effective January 1st 2018 Mildura Bowls Club is designated as Non Smoking in accordance with club policy.
- Functions, as determined by the Club, may require hire of security personnel (underage attendance). It is the financial responsibility of the organiser to pay for security personnel, with only the Mildura Bowls Club being responsible for the hire of such personnel. It is required that 1 security guard for every 40 guests, up to 120 guests be hired.
- For any outside music, standard noise restrictions will apply and be completed by 11.30pm (any entertainment set up within the Mildura Bowls Club constitutes a half venue hire charged at current rates).
- The Mildura Bowls Club will not be held responsible for any property misplaced or stolen while on the premises. All external and private property is to be brought to the Mildura Bowls Club premises at the risk of the owner.
- Staff and Management reserve the right to refuse entry and remove patrons considered unruly, intoxicated, abusive, inappropriate or illegal behaviour, or for any other reason deemed necessary.
- Any form of harassment will not be tolerated and will be prosecuted to the full extent of the law.
- Possession or consumption of illicit and controlled substances will not be tolerated in any form.
- Please be mindful of surrounding residents as you leave in a quiet, sensible manner.
- The physical boundaries of the Mildura Bowls Club are the outer gates and fences. The car park and surrounding parklands are the property of the Mildura Rural City Council.
- The Mildura Bowls Club is to be the sole supplier of alcohol. No alcohol may be brought into the Mildura Bowls Club Grounds or Facilities. No alcohol will be served to under 18 years of age persons and ID's will be checked.
- Under no circumstances is the bar to be entered by patrons. It is for sole use of Staff and Management.
- The Mildura Bowls Club is not responsible for larceny, theft, damage, or fines incurred in the car park. Please ensure you park your car in the correct signed areas. Parking is at your own risk.

I have read and understand the requirements of the Mildura Bowls Club and agree to hold my function within the rules, regulations and guidelines set out.

NAME..... SIGNED.....

POSITION..... DATE.....